

# Agenda

## Day 1

- 9:00 to 9:15: Introductions
- 9:15 to 9:30: Open-Ended Discussion - Experiences of Closures
- 9:30 to 10:30: Review of first-year study including Best Practices
- 10:30 to 10:45: BREAK
- 10:45 to 11:30: Recommendations from the first-year study
- 11:30 to 12:00: New Federal Rules on Discharge and Federal Rules for Closures
- 12:00 to 1:00: LUNCH
- 1:00 to 1:30: Discussion of strengths and potential obstacles to achieving the chosen goals
- 1:30 to 2:00: Choosing one recommendation from the list below to work on over the next year:
  1. Pass a rule requiring that a facility chosen by the resident, which has a vacancy but chooses not to admit her/him, must document and send to the state the reasons for this denial.
  2. Pass a rule that the State Ombudsman must be able to review and comment on the facility's closure plan prior to the state approving the plan.
  3. Develop a system for residents and families to file complaints with the state about how the closure is being carried out which will receive an immediate response from the state regulatory agency. These complaints will also be reviewed by the state to perform root cause analysis and make improvement based on analysis.
  4. Pass a state law to require a public hearing before a facility can voluntarily close.
  5. Pass a law or a regulation that will mandate that a facility remain open until all residents are transferred to an appropriate location of their choosing. If the state believes that the facility must close due to poor care, or the owner runs out of funds, the state must take over the facility through receivership or other means.
  6. Pass a regulation to require the closing facility to report staffing on each shift each day to make sure they have adequate staff to care for the residents and require the closing facility to hire contract staff if needed.
  7. Pass a regulation to require the receiving facility to develop a plan to minimize transfer trauma for residents being admitted from the closing facility.
- 2:00 to 2:15: BREAK
- 2:15 to 3:45: Developing a strategic plan
- 3:45 to 4:30: Developing the Work Plan on this goal for the next 12 months

## Day 2

- *9:00 to 10:00*: Developing a Transition Team  
State Best Practices
- *10:00 to 10:15*: BREAK
- *10:15 to 10:45*: Things to Consider and Activities to Undertake
- *10:45 to 11:30*: Development of 12 Month Work Plan
- *11:30 to 12:00*: Evaluation of training & set up monthly conference calls